

APPENDIX E  
Grant Agreement

## GRANT AGREEMENT

This GRANT AGREEMENT is made between the COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF HUMAN SERVICES (“Department”), and [REDACTED] (“Grantee”), collectively the “Parties”.

### WITNESSETH:

WHEREAS, the Department of Human Services, created by Act 390, approved July 13, 1957, P.L. 852, is responsible for the administration of public assistance programs, including the Supplemental Nutrition Assistance Program (SNAP), in the Commonwealth (62 P.S. § 403);

WHEREAS, Section 205 of the Human Services Code, 62 P.S. § 205, authorizes the Department to make grants of appropriated funds to programs in fields in which the Department has responsibility;

WHEREAS, the Department expects to allocate \$ [REDACTED] from funds expected to be appropriated for the SNAP Participation Project program;

WHEREAS, the Grantee will operate the program described in detail in Rider 2 to this grant, which program meets the Department’s standards; and

WHEREAS, the Grantee was selected to receive this grant in accordance with the Department’s established grant policy and procedures.

NOW, THEREFORE, the parties, intending to be legally bound, agree as follows:

1. The term of this grant shall be from January 1, 2024 (“Effective Date”) to September 30, 2024. In its sole and complete discretion, the Department may extend the term of the grant on the same terms and conditions for four additional one-year periods. If necessary for subsequent years, the Grantee will provide the Department with revised a Work Statement and Revised Budget. Upon approval by the Department, these revised Work Statements and revised Budgets will become part of this Grant Agreement.
2. The Grantee shall use the funds granted hereunder to faithfully implement the conditions of this grant and operate the program described in Rider 2, subject to the terms and conditions contained herein.
3. The services described in Paragraph 2 above shall be provided in conformity with:

|         |                    |
|---------|--------------------|
| Rider 1 | Payment Provisions |
| Rider 2 | Work Statement     |
| Rider 3 | Budget             |

- Rider 4 Standard Grant Terms and Conditions
- Rider 5 DHS Addendum to Standard Grant Terms and Conditions, with Attachments A (Audit Clause A/B), L (Lobbying Certification and Disclosure of Lobbying Activities Forms), and W (Worker Protection and Investment Certification Form).
- Rider 6 Business Associate Addendum

4. The Riders listed above, as they may be applicable to this grant, are attached and made a part of this Grant Agreement.
5. Subject to the availability of State and Federal funds, the Department will pay the Grantee, in accordance with the terms of Rider 1, as soon as practical after the Grant Agreement has received final approval from all necessary parties. The total amount of this grant is \$ [REDACTED] and no payments shall be made under this Agreement in excess of that amount. At its discretion, the Department may increase or decrease this total grant amount through a Funding Adjustment as a result of changes in applicable appropriations or allocations or certifications of available funds.
6. This Grant Agreement may be cancelled by the Department, in accordance with Paragraph 18 of Rider 4, upon 30 days prior written notice.
7. This Grant Agreement contains all the terms and conditions agreed on by the parties. Any modifications or waivers of this agreement shall only be valid when they have been reduced to writing, duly signed and attached to the original of this agreement. No other agreements, oral or otherwise, regarding the subject matter of this agreement, shall be deemed to exist or to bind any of the parties hereto.

[Remainder of page intentionally left blank.]