

Statement of Work

I. SCOPE OF WORK:

The Commonwealth of Pennsylvania, Department of Corrections, requires blank aluminum signs at Correctional Industries Huntingdon, 1301 Pennsylvania Ave, Huntingdon, PA 16654.

II. ISSUING OFFICER

Questions regarding the bidding or contracting procedures should be directed towards Steven Buzzard at sbuzzard@pa.gov.

III. CONTRACT REQUIREMENTS

Blank Aluminum Signs must be as described below, no substitutions will be allowed:

- Blank Aluminum Signs
 - Dimensions: .063" x 24" x 24"
 - Standard Corner of 1 ½"
 - No Holes
 - Quantity: 2,000 EA
- LOWEST BIDDER WILL BE REQUIRED TO SUPPLY SAMPLES FOR TESTING PRIOR TO AWARD OF BID. IF SAMPLES FAIL, WE WILL MOVE TO THE NEXT LOWEST BIDDER
- SAMPLES WILL BE SHIPPED AT THE COST OF THE VENDOR/BIDDER
- SAMPLES MUST BE SENT TO :
 - ATTN: TODD MCMONIGAL
CI HUNTINGDON
1301 PENNSYLVANIA AVE
HUNTINGDON, PA 16654

IV. BID AWARD

It shall be understood and agreed that any quantities listed in the solicitation are estimated only and may be increased or decreased in accordance with the actual requirements of the Department of Corrections.

Unless otherwise indicated, the unit price must include all labor, materials, equipment, tools, insurance, delivery fees and all items necessary for the completion of the project. In cases of discrepancies in prices, the unit price will be binding unless the unit price is obviously in error and the extended price is obviously correct, in which case the erroneous unit price will be corrected.

The Commonwealth reserves the right to award by item or on a total Bid basis, whichever is deemed more advantageous to the Commonwealth.

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V. **BID Results**

Bids will be opened on the date and time specified in the invitation for bid. Bid tabulations will be posted on the day after the bid opening, on the Department of General Services' eMarketplace website <http://www.emarketplace.state.pa.us/>. Tabulations are for information only and do not constitute actual award or execution of a contract. The results of the apparent bidders and all bids are under review until final award of the purchase order.