

## STATEMENT OF WORK

### FURNISH ADA Kayak Launch Dock System

Commonwealth of Pennsylvania  
Department of Conservation and Natural Resources  
Pymatuning State Park  
(Crawford County)

#### I. SCOPE OF WORK:

The Department of Conservation and Natural Resources, Bureau of State Parks, Pymatuning State Park requires a vendor to furnish and deliver an EZ-Dock Manufactured ADA Pass Through Kayak Dock System.

\*Please note that this is a **no substitute** solicitation.

Questions regarding the technical aspects of this bid should be directed to Dan Bickel, Park Operations Manager, 724-932-3141 x 102 or by email at dbickel@pa.gov. Questions regarding the bidding or contractual aspects of this bid should be directed to Carol Durham at 717-783-3309 or by email at cdurham@pa.gov.

#### II. CONTRACT REQUIREMENTS:

Furnish one (1) EZ-DOCK ADA Pass Through Kayak Launch Dock System (206030PW-EZ) that meet or exceed the Specifications listed below:

##### 1. Standard Profile Dock:

- Dock Section, 80" x 10' (Quantity 4 Each)
- Coupler Set, w/Nylon Rod (Quantity 20 Each)
- Installation Tool, Coupler Key (Quantity 2 Each)

##### 2. Aluminum Gangway:

- Gangway 5' x 20' With HDW & Decking (Quantity 1 Each)
- Hinge, AL Gangway, Abutment Side, 60" (Quantity 1 Each)
- Roller Kit, Gangway, for PVC Pipe 4 (Quantity 1 Each)
- Pipe, 3-1/2" OD SCH 80 PVC, for Roller (Calc in Feet, Quantity 5 Each)
- Transition Plate, AL, 5' (1 Each)

3. Accessories:

- Curbing, Plastic, BR, Standard (Quantity 8 Each)
- Screw, 3" Flathead for Curbing (Quantity 56 Each)
- Installation Tool, In Water, SS (Quantity 1 Each)

4. Anchoring:

- Bracket, Piling, HD One-Piece Poly for 3.5" Pipe (Quantity 1 Each)
- Pipe, 2-3/8" OD, 10 GA, x 16', GALV (Quantity 4.5 Each)
- Pipe, 3-1/2" OD x 20', PVC (per 20' piece, 2 Each)
- Cap25 CAP, PVC, 2-3/8" ID, (Quantity 4 Each)
- Cap, PVC, 3-1/2" ID, (Quantity 4 Each)

5. Commercial Pass Through Kayak Launch:

- EZ-Port Max Entry (Quantity 2 Each)
- Rail Set, Kayak Launch (Quantity 2 Each)
- Transfer Bench Kit, EZ-Launch, AL (Quantity 1 Each)
- Hinge Kit, EZ-Launch to Dock, Vert Pin, SS (2 PR, Quantity 1 Each)
- Roller Kit, for Max In-Line (Quantity 2 Each)
- Railing, Kayak Launch, Barrier (Quantity 2 Each)
- Hardware Connector, Male, W/ 5/8" SS Nut (Quantity 4 Each)
- Hardware Connector, Female, W/ 5/8" x 2.5" SS HX HD Bolt (Quantity 2 Each)
- Coupler Set, Max Port to Max Port (2 PR, Quantity 1 Each)

**III. DELIVERY**

1. If the awarded vendor is located within a 200 miles radius of the Pymatuning State Park, 2660 Williamsfield Road, Jamestown, PA 16134-3560, Pymatuning State Park will pick up the dock accordingly at the vendor's requested location. If this is applicable, the vendor should not input shipping charges on Line 37 of their Bid Response.
2. If the awarded vendor is located outside of a 200-mile radius of Pymatuning State Park, the vendor is responsible for delivery to:

Pymatuning State Park  
2660 Williamsfield Road  
Jamestown, PA 16134-3560

If this is applicable, the vendor must input appropriate shipping charges on Line 27 of their Bid Response.

If delivery is required, bid price must include all shipping, transportation, environmental handling, unloading charges, and any other associated charges for delivery.

Prior arrangements must be made by coordinated with Dan Bickel, Park Manager, 724-932-3141 x 102 at least one (1) week prior to arrival.

**IV. CONTRACT REQUIREMENTS:**

All products manufactured in the United States are warranted against product failure from normal use or defects for 8 years, accessories 1 year

The contractor agrees to comply with the Reciprocal Limitations Act and the Steel Products Procurement Act as attached.

**V. CONTRACT TERM:**

The contract shall commence upon execution and receipt of purchase order and will terminate March 31, 2020.

**VI. BID AWARD:**

Bidder must complete and return the following:

1. The electronic Invitation for Bid to be found at [www.pasupplierportal.state.pa.us](http://www.pasupplierportal.state.pa.us).
2. A properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured.

The unit price shall include all labor, materials, equipment, tools, insurance, and all items necessary for completion of the project.

The bid will be awarded based on the total sum of all blocks as indicated on the IFB-Invitation for Bids.

Please note that the Department will only accept out to two (2) decimal points when entering your pricing.

**VII. PAYMENT TERMS:**

Payment shall be made upon satisfactory completion of contract.

**VIII. INVOICES:**

Invoice format shall be in accordance with the IFB – Invitation for Bid.

All invoices for this contract MUST either be:

1. Emailed to the following for a Paperless Email Invoice Option:

Email a copy of the correctly executed invoice to: 69180@pa.gov.

For information on the Commonwealth's E-Invoicing Program, visit:  
<http://www.budget.pa.gov/Programs/Pages/E-Invoicing.aspx>.

2. Or mailed to the following address:

Commonwealth of PA – PO Invoice  
PO Box 69180  
Harrisburg PA 17106

All invoices MUST have the purchase order number, as well as your SAP Vendor Number on the invoice. The name and address listed on the purchase order must also be listed on each invoice. Failure to provide this information may result in a delay of payment.

Please Note: Vendors are reminded to NOT include employer identification numbers, Social Security Numbers, bank account information, or other personally identifiable information on their invoices. That information is uniquely tied to your SAP Vendor Number and, for security purposes, should not be explicitly stated on an invoice.

**IX. RECEIPT AND OPENING OF BIDS:**

Bids must be submitted via the PA Supplier Portal, to be found at <https://www.pasupplierportal.state.pa.us/iri/portal/anonymous>. Faxed bids and mailed bids will not be accepted.

No responsibility will be attached to any employee of the Department for the premature opening of, or the failure to open, a bid for any reason whatsoever.

**X. BID RESULTS:**

Bidder can obtain bid results by accessing <http://www.emarketplace.state.pa.us>. The bids will be posted within three (3) business days following the bid opening. The results are the apparent bidders, and all bids are under review until final award of the purchase order.